Roosevelt School PTO

July 1, 2015

Agenda

1. Call to order
   1. Approval of old minutes
2. Introduction of PTO Board Members
3. Principal’s report
4. Co-President’s report
   1. Carnival Day
   2. 4th of July Parade
   3. Open Committee Chair positions
      1. Webmaster
      2. 200 Nights of Reading
5. Treasurer’s report
6. Committee reports
7. Old business
8. New business
   1. Additional PTO Board Positions for 2015-16 and 2016-17
      1. Purpose
      2. Process – requires an amendment to the By-laws
   2. Ideas for fundraising
   3. Sign – up electronically for the Directory, Class Parent
   4. Exploring MyFooddays.com as a tool for organizing lunch program
   5. 5 day set lunch program – feedback appreciated
9. Upcoming events/Important Dates
   1. School opens for students on September 3rd
   2. Pick up of School Supply Kits in August the 10th -14th
10. Adjournment

The next PTO meeting will be August 5th from 6-7 pm in the River Edge Library Meeting Room

**Introduction of New Board Positions**

Vice - president: this person would assist in attending to the duties of the co-presidents as decide by the co-presidents. In addition this role would coordinate enrichment activities for the school and liaison with the Cherry Hill Enrichment Coordinator.

Community Outreach Liaison: this person would assist with any communications that need to occur between the PTO and the town, other community based organizations, Cherry Hill PTO. They would be responsible for a PTO Facebook page. Assist the webmaster in keeping the PTO website as an informational tool to assist parents with organizing fundraising and school event information. In addition in communicating with community organizations will gather and post dates for community events including but not limited to: girl scout/cub scout sign up, registration dates for sport sign ups, Fun Run & other town wide events

**Amendment to the PTO By-Laws**

Article XV – Officers and their Election:

1. Officers and terms of office

a. The officers of this organization shall be two co-presidents, vice president, a recording secretary, a corresponding secretary, a community outreach liaison and a treasurer. The decision to have a five person or seven person Executive Board should be made at the discretion of the Executive Board and can be dependent upon volunteer availability